



UNION OF ONTARIO INDIANS

“To give a voice to the vision of the Anishinabek Nation and to preserve Anishinaabe Bimaadziwin while advancing our goal of Nationhood.”

EMPLOYMENT OPPORTUNITY

Provincial Health Policy Analyst

Location: Head Office, Nipissing First Nation

Full Time Position with Benefits

(after successfully completing 3 months of employment)

Salary Range: \$65,750 to \$74,516

The Provincial Health Policy Analyst is responsible for supporting community development through the analysis of Provincial health programs and initiatives, providing insights and recommendations to inform effective decision-making.

The Provincial Health Policy Analyst is also responsible for the development of strategies for political advocacy for the Anishinabek Nation in relation to health issues as defined by the Health Director, Anishinabek Advisory Council on Health, Chiefs Committee on Health, and working within policy parameters and administrative guidelines.

QUALIFICATIONS:

- Post-secondary Health-related Degree/Diploma/Certificate;
- Minimum of three years' experience working as a Health Policy Analyst or comparable position;
- Excellent working knowledge of provincial health programs, funding processes, initiatives and standards;
- Experience working with a First Nation organization;
- Demonstrated proficiency in Microsoft Office (Outlook, Word, Excel, PowerPoint, and relevant computer systems, programs and software) and able to learn new technologies and tools; and
- Willingness to travel and hold a valid Ontario driver's license and be insurable.

REQUIRED SKILLS:

- Exhibit professional attitudes and behavior;
- Good analytical and problem solving skills;
- Experience preparing briefing notes, reports, memorandums, and policies;
- Experience conducting information sessions and workshops;
- Ability to understand and speak Anishinaabemowin or willingness to learn is an asset; and
- Understanding of Anishinabek culture is an asset.

RESPONSIBILITIES:

- Providing strategic optional direction for provincial Health programs;
- Providing a variety of health consultative services to benefit Anishinabek Nation communities;
- Analyzing government reports and policy and providing option papers to the Health Director on strategies to deal with specific issues;
- Analyzing issues as assigned from the Anishinabek Advisory Council on Health;
- Seeking a variety of specific health funded program opportunities for the Health Secretariat;

- Serving as an advisor to the Health Director, the Anishinabek Advisory Council on Health and Health Portfolio;
- Developing policy reports relating to provincial health initiatives;
- Drafting briefing papers for the Health Director and Anishinabek Advisory Council on Health in relation to:
 - Provincial health documents and changes to Indigenous health
 - Provincial health issues in the Anishinabek Nation territory
 - Grand Council Assembly resolutions and Regional Chiefs meeting motions follow-up
- Drafting resolutions for the Health Secretariat for political meetings as directed;
- Preparing activity reports, semi-annual and annual reports for the Health Director and for consultations for the Anishinabek Advisory Council on Health;
- Acting as a trainer to Health staff members on policy and analyst issues as appropriate;
- Attending meetings as directed and assigned;
- Liaising with organizations on Provincial health issues; and;
- Performing other duties as assigned.

APPLICATIONS MUST INCLUDE THE FOLLOWING:

- Cover Letter;
- Resume;
- Three employment references;
- Identify whether the applicant has been previously employed by the Union of Ontario Indians. Note that the organization will conduct a reference check with the previous employee's immediate supervisor;
- Identify whether the applicant is a member of one of the 39 Anishinabek First Nations; and
- The Union of Ontario Indians welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the hiring process.

Applications must be received no later than 4:30pm on Monday November 22, 2024.

Applications are to be submitted to:

Human Resources Department

Fax: (705) 497-9135 | Email: human.resources@anishinabek.ca

For inquiries regarding this position, please contact:

Jamie Restoule, Director of Health

Email: jamie.restoule@anishinabek.ca

Miigwech to all applicants for their interest, however, only those who qualify for an interview will be contacted.