



Employment & Training NEWSLETTER



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Upcoming News

Employment & Training is proud to announce the Academic and Career Entrance Program (ACE) has officially come to COTTfN! Employment & Training is still open for those who require assistance with Resumes, Cover Letters, Printing, and FREE Internet Use. **8:30am - 4:30pm Mon ~ Fri**

Employment & Training's upcoming events are as follows

- **Service Canada Visit ~ July 15th**
- **ACE Program start ~ May 7th**
- **CMO Job Fair ~ June 18th**
- **Summer Student Program**

Contact us:

Kim Smith

Director of Employment & Training
ksmith@cottfn.com

Amy Henry

Transportation Coordinator
transportation@cottfn.com

Avery Hendrick

Administration Assistant
etadmin@cottfn.com



Scan QR code to visit our Website

www.cottet.ca



JULY 15TH 2024

Service Canada

WILL BE VISITING EMPLOYMENT & TRAINING!!

IF YOU NEED ASSISTANCE WITH:

- Passports
- Employment Insurance
- Social Insurance Number
- Canadian Pension Plans

Service Canada will be visiting the Employment & Training offices on **July 15th** Between **10:00am - 2:30pm** to help all band members who require any assistance.

All visits will be by **APPOINTMENT ONLY**. Appointments will be 30min time slots. Contact E&T's Administrative Assistant to set up an appointment. Once your appointment has been scheduled you will be provided with a list of required documents for your visit.

SETUP AN APPOINTMENT:

etadmin@cottfn.com 

519-962-8688 EXT. 403 

www.cottet.ca 



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Chippewas of the Thames
First Nation Employment
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Employment & Training Notice

Senior Lawncare Program Notice

due to unforeseen circumstances the senior lawncare program will not be running this year. We appreciate your understanding.



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Administration Beautification Program



Employment & Training has begun its annual beautification of the administration complex. Lucy Riley was hired by Employment & Training on a Part-time basis to help with the planting/landscaping around the administration buildings.

Lucy began her work on May 7th 2024 and has done an amazing job with the planning and planting of the new perennial garden located at the front of the band office.

Chi-Miigwech to Lucy for all your hard work in keeping our community beautiful!





ACADEMIC UPGRADING

Chippewa

Program Schedule and Continuous Intake



Are you exploring Academic, Work and Life opportunities?

The ACE Program will begin on May 7th 2024. The ACE program will offer **continuous enrollment** for anyone interested in participating in the program. If interested please stop by:

Fanshawe Learning Hub Portable-1
320 Chippewa Rd,
Muncney Ontario NOL 1Y0

For more information:
Crystal Kechego
Upgrading Instructor
519-962-8688
ckechego@fanshawec.ca

Nelida Forero
Academic Services Consultant
519-633-2030 ext 30025
n_forero@fanshawec.ca



ACADEMIC UPGRADING

Chippewa

Program Schedule and Continuous Intake

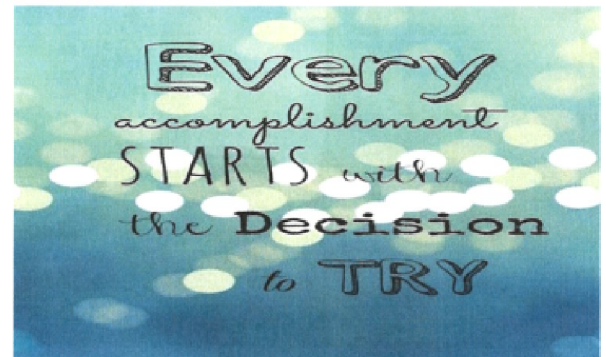


Fanshawe Academic Upgrading Chippewa Site – Portable 1



TIME-DAY	TUESDAY	WEDNESDAY	THURSDAY
9AM-12PM	Literacy	Math	Managing your Learning
12PM-1PM	LUNCH		
1PM-4PM	One to One Support	One to One Support	One to One Support

Crystal Kechego
Chippewas First Nation Upgrading Instructor
T: 519-962-8688
ckechego@fanshawec.ca
320 Chippewa Road.
Muncey, Ontario. NOL 1Y0



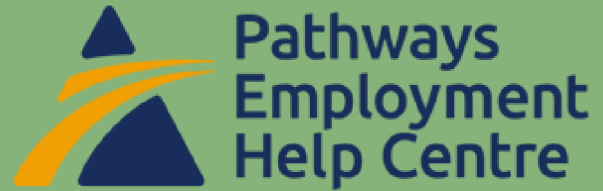
We offer continuous in-take, so you can start your path to learning at any time.



E&T's Annual Open House Update

Employment & Training would like to thank all of our employment partners who helped make our April 26th open house such a success!

Chi-Miigwech to all community members who came out with their resumes and filled out E&T's Employment Assessment Survey!





IBEW Callout

were you apart of the IBEW electrical program??

Employment & Training would like to connect with anyone who was a participant in the IBEW program. Employment & Training would like to meet with you and discuss the current opportunities in the electrical industry.

*Please Call or Email to schedule an appointment.
(include IBEW in email subjectline/voicemail)*



Email:

ETADMIN@COTTFN.COM

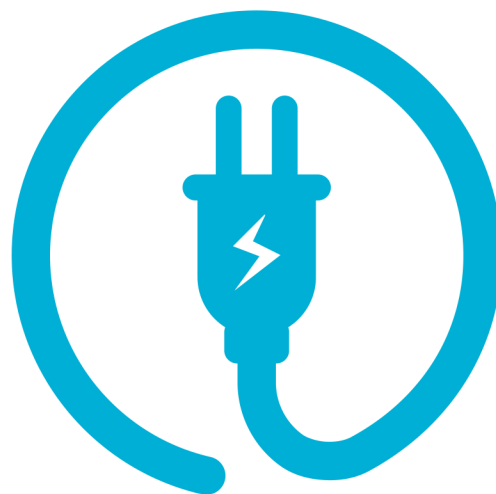
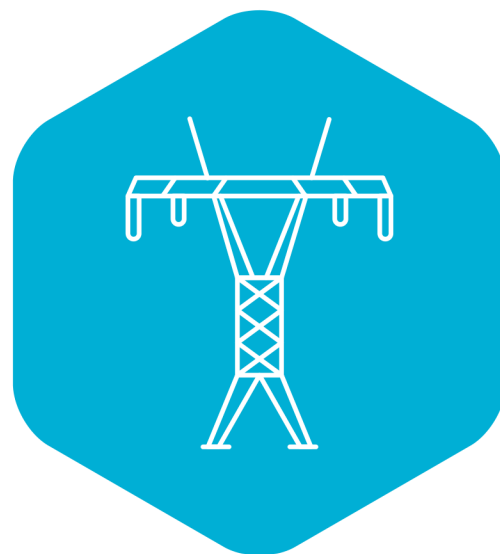


Phone Number:

519-962-8688



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First Nation Employment
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JOB FAIR

SAVE THE DATE
TUESDAY, JUNE 18, 2024

9:30-5:00

ONEIDA COMMUNITY CENTRE

Please join us for a day of networking
and exploring new employment
opportunities!

- list of employers to be announced
- on the spot interviews to be held

Please stay tuned for
resume/cover letter building and
interview clinics

Dates: TBD



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First Nation Employment
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Munsee-
Delaware
Nation E&T:
Deborah
519-289-5396

Oneida Nation
E&T:
Twyla
519-652-9350

COTTFN E&T:
Kim
519-962-8688



CHIPPEWA TRANSIT SCHEDULE 2024

Morning run:

Bear Creek Gas Bar
Pick-up - 7:15am

Chippewa Community Centre
Pick-up - 7:30am

NEW Oneida Community Centre
Pick-up - 7:45am

White Oaks Mall
Pick-up - 8:00am

N'Amerind
Pick-up - 8:15am

Westmount Mall
Pick-up - 8:30am

NEW Oneida Community Centre
Drop-off - 9:00am

Chippewa Community Centre
Drop-off - 9:10am

Afternoon run:

Bear Creek Gas Bar
Pick-up - 3:45pm

Chippewa Community Centre
Pick-up - 4:00pm

NEW Oneida Community Centre
Pick-up - 4:15pm

White Oaks Mall
Pick-up - 4:30pm

N'Amerind
Pick-up - 4:45pm

Westmount Mall
Pick-up - 5:00pm

NEW Oneida Community Centre
Drop-off - 5:30pm

Chippewa Community Centre
Drop-off - 5:40pm

Bus Fare: \$5.00 one way
Bus Pass: \$60.00 for the month

CHIPPEWA TRANSIT FOLLOWS ALL MIDDLESEX COUNTY BUS CANCELLATIONS





Employment & Training Statistics to date:

At Employment & Training we have a great support staff to ensure our clients are looked after. If we are unable to assist, we will do what we can to make sure you get the answers you are looking for.

Since **September of 2023** we have assisted over **299** band members.

A breakdown of services offered to date:

- Aboriginal Skills Training ~ 30
- Academic Upgrading ~ 18
- Aboriginal Business Incentive ~ 7
- Skills Enhancement ~ 0
- Aboriginal New Start ~ 7
- Aboriginal Community Development ~ 42
- Job Creation ~ 6
- First Aid & CPR training ~ 47
- Safe Food Handling ~ 16
- Fifth Wheel Training Institute Heavy Equipment training ~ 3
- Service Canada ~ 52
- Smart Serve ~ 5
- Resume Building ~ 28
- Computer Use ~ 30
- Print/Fax/Photocopying ~ 39
- OSSD Graduates ~ 4
- Credit Incentive ~ 6
- Summer Students ~ 25
- Chippewas Transit Ridership ~ 583
- Yearly Office Sign-in ~ 259



Employment & Training is still accepting summer student applications for the following roles:



Job Title: Summer Student

Job Positions: *Groundskeeper, Office Assistant, Day Camp Counselor, Day Care Helper, Research Assistant, Recreation Worker, Pow-wow Workers, Communications Assistant.*

Start Date: July 2nd, 2024.

Finish Date: August 30th, 2024.

35 hours / per week

\$16.50 / per Hour

Under the direction of the Employment and Training Director and the Summer Student Employment Supervisor the Summer Youth Employment Program will help increase leadership skills, build confidence, and enhance employability skills for the Chippewa of the Thames First Nations Youth.

Tasks and Responsibilities:

- Assist in the daily participation of activities and exploring career opportunities.
- Demonstrate respect, consideration, and acceptance of the opinions of others.
- Collaborate with team members, sharing ideas and differences openly; be receptive to new ideas and adapt to change as necessary.
- Demonstrate commitment to ongoing personal and professional development.
- Take part in the career fair, health, safety, developmental and cultural workshops.
- Take part in the planning, preparing, and organizing of the daily Summer Youth Program.
- Liaise with Chief, Council and other departments and committees of the Chippewa of the Thames First Nation under the guidance of the Summer Student Supervisor.
- Daily attendance and participation of programming for the Summer Youth Employment Program.
- Conduct themselves accordingly while representing the Summer Youth Employment Program.

Employment Requirements:

- Be between the ages of 15-30 at the start of employment per funding criteria.
- Be able to work in inclement weather conditions (hot, cold).
- Be returning to secondary, post-secondary, vocational or technical program for the fall 2024.
- Participate in mandatory Occupational and Health Safety Training.
- Must be a Chippewa Band Member in accordance with the funding policy.
- Help with the complete overall evaluation of youth program.
- Knowledge of word and excel would be an asset.

Closing Date: No later June 14th, 2024 @ 4:00pm

Please submit your cover letter, resume, and one reference, personal or work related to:

Email: ksmith@cottfn.com